

**CHHATTISGARH MEDICAL COUNCIL**

**RULES FOR CONTINUING**

**MEDICAL EDUCATION (CME)**

## RULES FOR CONTINUING MEDICAL EDUCATION (CME)

Medical Science is Dynamic and there is no end of learning for a doctor. This is in essence the Concept of continuing medical education (CME).

Following are the rules of CME and modalities for accreditation:-

All State level organizations conducting CME programmes at present should approach the C.G. Medical Council for accreditation of these organization.

On receipt of Such request, C.G. Medical Council shall consider the following factors for being granted accreditation for conducting CME programmes and shall award credit hours:-

- 1- CME programmes meant for graduate should have a brief session on National Health Programs on relevant subject along with adequate exposure to recent advances, changing modalities of treatment, adequate exposure of consumer protection and medical insurance laws, record keeping and medical audit.
- 2- The organization should have all the requisite and demonstrated group (General Practitioners & specialists medical teachers (and Vertical National Health program officials) etc.
- 3- The organization should provide the schedule and transcripts of each C.M.E activity.
- 4- Organizations should make arrangements for advance publicity to the targeted group of participants .
- 5- The methodology of feedback evaluation program should be intimated in advance.
- 6- The organization should undertake to publish handouts, bring out a brief of each CME and also prepare a list of participants and sent it to C.G. Medical Council immediately after the CME program.
- 7- The transcript of knowledge of the medical practitioners by way of latest medical advances, National Health Program, and the local needs of the Area/Zone/State.
- 8- The resource personnel should be experienced enough in providing the CME programs.
- 9- The organization should evaluate CME to indicate the benefits accrued to participants by way of updating of knowledge, upgrading their ability and benefit to the patients.

- 10- **Accreditation shall be for a period of five years.** After 5 year renewal will be done for a further five year . Accreditation may be cancelled for valid reasons.

**Registers to be maintained by the Medical Councils**

C.G. Medical Council shall maintain a register (Computer data based ) showing the names of accredited organization conducting CME programs.

Keeping in view large volume of work to be handled by the Council in regard to approval of organizations conduction the CME course, keeping record of CME programs attended each year by registered medical practitioners and coordination with Sate Medical Councils etc. a separate section is created for the purpose.

## **GUIDELINES FOR C.M.E. ACCREDITATION**

- 1- Accreditation/ Credit hours to be awarded will be the Sole discretion of the C.G. Medical Council and will depend upon the Subject matter, Status of the Speaker, Quality of the papers to be presented in the C.M.E./Conference.
- 2- Any professional organization or body or institution making to hold CME's should apply for accreditation to the C.G. Medical Council . The council on verifying the credentials of the organization will give certificate on verifying to those bodies to hold CME's.
- 3- The office bearers to the Association / Organization will apply to the C.G. Medical Council on a designed application form . The application should be accompanied by the complete programme of the C.M.E. /Conference including the names, designation, area of specialization and Country of the Speakers and the Subject of speech.
- 4- Accredited bodies like I.M.A./ professional bodies which hold regular CME's will have to inform the C.G. Medical Council . the date & time of the CME, at least 15 days in advance.
- 5- In the application sent to the C.G. Medical Council, duration given to each Speaker Should also be mentioned along with the topic to the lecturer While applying for the credit hours.
- 6- Credit hours will be based on the composition of the faculty participation, quality and the contents of the subject matter.
- 7- Associations/Organization Should strictly issue the certificate to the delegate who has attended the CME. No certificates Should be distributed on the first day at the time of Registration for the CME/Conference . The certificates should be distributed/awarded only on the last day after completion of CMC/Conference /Workshop.
- 8- Associations/Organizations will be duty bound to send the feedback of the delegate and the list of the delegates who have attended the CME/Conference. A separate list for the delegates belonging to State of Chhattisgarh and delegates of the other states be submitted to the C.G. Medical Council.
- 9- in case it is found by the council that the certificate is false then the accreditation certificate of issuing Association/Organization will be cancelled.

## Guidelines for credit hours

- 1- Guest Lecture (of 60 minutes duration ) by foreign faculty of international repute shall be eligible for one credit hour.
- 2- CME/Workshop of minimum three hours duration shall be eligible for one credit hour.
- 3- CME/workshop of six hours duration shall be eligible for two credit hour.
- 4- Presently many associations of doctors are organizing international conferences/CME/Workshop in Chhattisgarh.

C.G. Medical Council will recognize international status of conference. If ten or more than ten faculty members from abroad are participating as faculty in such Conferences.

The credit hours for delegates attending such Conferences/CME/Workshop will be as below.

| <b>Sr. No.</b>                                 | <b>Credit Hours</b> |
|--|---------------------|
| <b>1) one day C.M.E.?workshop/Conferences</b>  | <b>4 Hours</b>      |
| <b>2) Half day C.M.E.?workshop/Conferences</b> | <b>2 Hours</b>      |

Faculty Members of international conferences will get one addition credit Hours.

5- Speakers at any conference/CME/Workshop/Training program will be given one credit hours in addition to the credit hours allotted to delegates for that particular academic activity.

6- Director, Joint director ,medical education & research/Director, Joint director health services and Deans of Medical Collages will be awarded 4Credit hours per year. They will have to produce certificate to C.G. Medical Council regarding their job status

7- Doctors working as medial teachers can claim 4 Credit hours per year after producing certificate from Theirhead of indicating that are taking undergraduate/postgraduate clases &are engaged in their head of institution indicating that, they are taking undergraduate/postgraduate classes &are engaged in postgraduate, research work.

8- Doctors doing Post Graduate Courses e.g. Diploma (University/C.P.S. Mumbai), M.D. ,M.S.,D.N.B., M.Ch. ,D.M.,(and other PG. Courses in abroad ) etc . from recognized/reputed institution will get

4 credit hours per year for the duration of the course. E.g. First year 4 credit hour. Second Years 4 credit hour, third year 4 credit hour.

9- The doctors may attend the international C.M.E.'s/ Conferences held overseas as delegates . On the production of the certificates attendance . CME credit hours will be given.

10- Any paper published in index National/International Medical Journal will entitle the author/co-author for credit hours.

11- any chapter published in a text book or update book published by professional bodies will entitle the author /co-authors for credit hours.

12- Participation in on line medical education module (for one hour duration ) C.G. Medical Council will grant one credit hour.

RMP's Who will complete course in online medical Education Module Should print certificate stating CME. Credit hours, CME credit hours , C.G. Medical Council will recognize these credit hour.

13- Credit hour certificate of CME/Workshop /National /International Conference will be signed by Registrar C.G. Medical Council.

**GUIDELINES FOR ISSUNG CREDIT HOUR FOR CME/CONFERENCE**

| <b>Sr. No.</b> | <b>Activity</b>   | <b>Credit hours</b> |
|----------------|---|---------------------|
| 1)             | Guest lecture of 60 minutes duration by foreign faculty of international repute.        | 1 Hours             |
| 2)             | CME/Workshop/State /National Conference of minimum 3 hours Duration.                    | 1 Hours             |
| 3)             | CME/Workshop/State /National Conference of minimum 6 hours Duration.                    | 2 Hours             |
| 4)             | international CME/Workshop /Conference of 6 hours Duration                              | 2 Hours             |
| 5)             | international CME/Workshop /Conference of 6 hours Duration                              | 4 Hours             |
| 6)             | Certificates obtained after studying Online Medical Education Module of 1 hour duration | 1 Hours             |

Guidelines for issuing credit hours for Published Medical text boo/ chapter in text book/Research Papers in International & National Index Medical Journals and Participation in International Conferences/CME's/Workshops.

| <b>Sr. No.</b> | <b>Publication of Medical Text Book</b>          | <b>Credit Hours</b> |
|----------------|--|---------------------|
| 1)             | Author/Editor of Published Medical Text Book     | 12 Hours            |
| 2)             | Author of chapter Published in Medical Text Book | 4 Hours             |

| <b>Sr. No.</b> | <b>Papers Published in international Index Journals</b> | <b>Credit Hours</b> |
|----------------|---|---------------------|
| 1)             | Original Article  | 12 Hours            |
| 2)             | Case Report   | 8 Hours             |
| 3)             | Letter to Editor  | 4 Hours             |

| <b>Sr. No.</b> | <b>Papers Published in National Index Journals</b> | <b>Credit Hours</b> |
|----------------|--|---------------------|
| 1)             | Original Article                                   | 10 Hours            |
| 2)             | Case Report  | 6 Hours             |
| 3)             | Letter to Editor                                   | 4 Hours             |

| <b>Sr. No</b> | <b>Papers Published in State Index Journals</b> |         |
|---------------|---|---------|
| 1)            | Original Article                                | 5 Hours |
| 2)            | Case Report                                     | 3 Hours |
| 3)            | Letter to Editor                                | 2 Hours |

| <b>Sr. No.</b> | <b>Participation in International Conferences</b>              | <b>Credit Hours</b> |
|----------------|--|---------------------|
| 1)             | Guest Speaker/Resource Person in international Conferences.    | 10 Hours            |
| 2)             | Paper Presentation (Oral/Poster) in international Conferences. | 6 Hours             |
| 3)             | Participation in international Conference as Delegate          | 4 Hours             |

| <b>Sr. No.</b> | <b>Participation in National Conferences</b>              | <b>Credit Hours</b> |
|----------------|---|---------------------|
| 1)             | Guest Speaker/Resource Person in national Conferences.    | 5 Hours             |
| 2)             | Paper Presentation (Oral/Poster) in national Conferences. | 3 Hours             |
| 3)             | Participation in national Conference as Delegate          | 2 Hours             |

| <b>Sr. No.</b> | <b>Participation in State Conferences</b>                    | <b>Credit Hours</b> |
|----------------|--|---------------------|
| 1)             | Guest Speaker/Resource Person in State level Conferences.    | 3 Hours             |
| 2)             | Paper Presentation (Oral/Poster) in State level Conferences. | 2 Hours             |
| 3)             | Participation in State level Conference as Delegate          | 2 Hours             |

14- Those RMP's (Serving in defence force ) Working in border area & those who are unable to participate in CME/Workshop/conference are encouraged to obtain credit hours from online medical education module.

15- There is no age exemption for attending CME/ Workshop/conference.

16- RMP's (MBBS.LCPS,DMS &R (Rural) etc) Registered with C.G. Medical Council Should participate in CME and produce credit hour Certificates at the time of renewal of their registration.

17- RMP's eligible for renewal of registration in following year should acquire credit hours as shown below.

2011..... 6 credit Hours  
2012..... 12 Credit Hours  
2013..... 18 Credit hours  
2014..... 24 Credit hours

A) Those RMP's who have to renew in 2011 . will have to acquire 30 Credit hours while renewing in 2016.

B) ) Those RMP's who have to renew in 2012 . will have to acquire 30 Credit hours while renewing in 2017.

C) ) Those RMP's who have to renew in 2013 . will have to acquire 30 Credit hours while renewing in 2018.

D) ) Those RMP's who have to renew in 2014 . will have to acquire 30 Credit hours while renewing in 2019.

**Continued Medical Education (C.M.E.) which will not be accredited:**

- 1- The C.M.E's organized by a drug/equipment company for promotion of the drug/equipment will not be entertained/considered.
- 2- C.M.E;s organized by the individual nursing homes/Hospital/persons for marketing purposes shall not be credited.
- 3- C.M.E. organized for self promotion/advertisement will not be credited.
- 4- Credit hours will not be given to live operative workshop performed by foreign faculties unless they obtain provisional registration form Medical Council of India.



**Application for obtaining Accreditation by C.G. Medical Council**

To,  
The Chhattisgarh medical Council  
1st Floor Dr. Balmukund Sharma Clinic,  
Kankalipara, Near Nagar Nigam Ayurvedic Hospital,  
Raipur -492001 (C.G)  
Tel . No. 0771-2543393

**Sub : Issue of Certificate of accreditation**

Sir,  
Our organization regularly conducts CMI program /workshop/Seminars for updating know of doctors and we have demonstrated ability to plan & implement above programs to cover the targeted doctors Brief details of our organization are as below.

- 1) Name of Organization .....
- 2) Recognition Number of MCI (applicable for Medical Collage ).....
- 3) Name of Association .....
- 4) Registration Numbers of Association .....

I request to issue certificate of accreditation to our institute /association .

Thanking you

With warms regards.

Your Truly  
Signature  
Name .....

Official Stamp

**Note ;1) Application should be made on official letter head of organization/ association**

To,

1. The Principal/Dean,  
All the Medical College/Institutions in India.

2. The Secretary,  
All Medical Associations in India.

3. All the hospitals in India.

Subject:- Prior permission/registration of Foreign National /NRI desires to participate in CME  
programmers/Workshop/Post Graduate course holding in India - regarding.

Sir /Madam,

Your kind attention is invited to section 14(1) of the Indian Medical Council Act, 1956 which reads as  
under:-

1. The Central Government after consultation with the Council , may, by notification in the Official  
Gazette, direct that medical qualification granted by medical institutions in any country out -side India in  
respect of which a scheme of reciprocity for the recognition of medical qualification is not in force, shall  
be recognized medical qualification for the purposes of this Act or shall be so only when granted after a  
specified date: provide that medical practice by persons possessing such qualifications:-

a. Shall be permitted only if such persons are enrolled as medical practitioners in accordance with the  
law regulating the registration of medical practitioners for the time being in force in that country:

b. shall be Limited to the institution to which they are attached for the time being for the purposes of  
teaching, research or charitable work ; and

c. shall be Limited to the institution to period specified in this behalf by the Central Government by  
general or special order.

In view of the above, you are requested to ensure that all the Foreign Nationals/NRI faculty will have to  
take prior permission from the Medical Council of India if he/she demonstrates/conducts any  
procedure, intervention , surgery, drug therapy, application of any new device or any treatment, on a  
patient in any CME programmes/workshop/postgraduate courses or any other medical organization in  
India.

This is mandatory and suo-moto action would be initiated by Medical Council of India against the erring  
medical college/institution.

Thanking your

Yours faithfully,  
**(Dr. Kamal preet Singh)**  
President

**Application for obtaining Accreditation by C.G. Medical Council**

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1st Floor Dr. Balmukund Sharma Clinic,  
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I request to issue certificate of accreditation to our institute /association .

Thanking you

With warm regards.

Your Truly,  
Signature  
Name .....

Official Stamp

**Note ;1) Application should be made on official letter head of organization/ association**

## Requirements for CME

- 1- Prescribed Application (As per format on page 2)
- 2- Registration Certificate of the organization.
- 3- The certificate of ability and Eligibility for conducting programmed.
- 4- The copy of schedule and transcripts of each CME activity.
- 5- Sufficient arrangements for advance publicity to the targeted group of participants.
- 6-The methodology of feedback evaluation program may be intimated.
- 7- Relevant subject on which CME is to be conducted.
- 8- Pervious experience in providing CME programmers.
- 9- Plan of CME/Workshop .
- 10- Original Brochure.
- 11- List of faculties along with duration of give to each Speaker & Topic.
- 12- Subject/Branch of Topic of CME.
- 13- Send with Rs, 5000/- by D.D. for CME.
- 14- List of delegates who have attended the CME.
- 15- Clarify the sources of Fund.
- 16- Whether live demonstration of a surgical operation have included in curriculum of CME or not. If so copy of Registration Certificate of guest Surgeons.

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**FORMAT OF CERTIFICATE**

Name of Organization  
**(Organization CME/Workshops/Seminars Conferences)**

**This is to certify that**

Dr. -----

Has participated as delegate in-----

(CME programmes/Workshops/Conferences)

Held on the Date/Month/Year,

Chhattisgarh Medical Council has granted-----Credit hours delegates

**Signature & Name of  
Org. Secretary**

**Registrar  
C.G. Medical Council**

**Signature & Name of  
Organiser**

**FORMAT OF CERTIFICATE**

Name of Organization  
**(Organization CME/Workshops/Seminars Conferences)**

**This is to certify that**

Dr. -----  
Has participated as delegate in-----

(CME programmes/Workshops/Conferences)

Held on the Date/Month/Year,

Chhattisgarh Medical Council has granted-----Credit hours delegates.

**Signature & Name of  
Org. Secretary**

**Registrar  
C.G. Medical Council**

**Signature & Name of  
Organiser**

**FORMAT OF CERTIFICATE FOR PG STUDENTS**

**This is to certify that**

Dr. -----

is First/ Second/ Third year resident in department of-----at-----

Medical Colleges-----

He/ She has jointed as PG Students on -----

He / She is eligible for getting four credit hours as per Chhattisgarh Medical Council norms.

**Director/ Dean / Medical Superintendent**

**FORMAT OF CERTIFICATE FOR MEDICAL TEACHERS**

**This is to certify that**

Dr.-----is working  
as Lecture/Associate Professor/Professor in the department of -----  
at -----Medical Colleges-----

He /She is eligible for getting four credit hours as per Chhattisgarh Medical Council norms.

**Director/ Dean / Medical Superintendent**



